



Faith Bible Church

Job Description – Pastor of Student Ministries

Purpose: Under the authority of the Senior Pastor assume responsibility for organizing, directing and leading a comprehensive ministry for students in the 6th through 12th grades.

Essential Functions/Job Duties:

FLSA Status: Exempt

1. Plan, coordinate, conduct and evaluate a comprehensive student ministry that enables students to meet, know and serve like Jesus and become disciples that make disciples.
2. Actively participate in training and equipping students to pray, care and share the Gospel with their unsaved peers.
3. Develop personal and discipling relationships with students, including student leadership development.
4. Involve students in a variety of service opportunities.
5. Develop and implement a long-range teaching plan for our students. Be active in teaching biblical truths in a variety of settings.
6. Lead in developing short- and long-range plans for student ministry.
7. Analyze and evaluate all student activities to ensure that programs are in keeping with the Great Commission, biblical principles, and the church's vision and priorities.
8. Organize areas of responsibility. Establish an identifiable structure through which staff (e.g., interns) and volunteers can recognize their role, know how to relate to others, and receive guidance.
9. Ensure that all volunteers enlisted are trained/mentored to serve in the various areas of the student ministry.
10. Ensure that a proper balance of worker/student ratio is maintained.
11. Prepare, submit, and administer the student ministries budget.
13. Counsel individuals to assist them in resolving spiritual and personal problems.
14. Build rapport with parents through effective communication and appropriate involvement of parents in the student ministry.
15. Lead one or two HS summer ministry trips that reflect the priorities of student ministries and provide opportunities for students to minister to others in various contexts and to be equipped to share the Gospel with them.

Other Responsibilities:

- Build relationships within the church family and model relationship building with non-Christians.
- Assist in pastoral duties (preaching, weddings, funerals, baptism, communion) and worship services when necessary.
- Attend staff meetings, elder meetings (as requested), and other meetings needed to carry out his responsibilities.
- To maintain an average work week of approximately fifty hours (including all facets of ministry) and to communicate with the administrative staff his whereabouts during office hours.

Organizational Relationships: The Pastor of Student Ministries is directly responsible and accountable to the Senior Pastor.

He is to be responsible to the Senior Pastor for an annual evaluation of his ministry.

Knowledge, Skills and Abilities:

- Demonstrated ability in the areas of evangelism, discipleship and small group ministry.
- Demonstrated strengths in: interpersonal/people skills; leadership, management and administrative skills; communication skills (written and oral); problem-solving skills.
- Demonstrated ability to build a rapport with parents.
- Demonstrated spiritual leadership in his home.



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Minimum Qualifications:

- A minimum of a bachelor's degree from a four-year college or university. A seminary degree is preferred.
- Evidence of a personal and growing relationship with Jesus Christ and a heart for ministry.
- Agree with the doctrinal statement of Faith Bible Church and be willing to abide by the church's by-laws and policies and the vision/philosophy of ministry of the church.
- Willingness to spend time with individual students and be part of their lives.